BELLBRAE PRIMARY SCHOOL

BYOD / iPad Information Booklet

Bellbrae Primary School eLearning Vision

Bellbrae Primary School seeks to develop the skills that will enable our students to participate successfully in a global community. Teachers will engage students using innovative and effective digital technologies. We aim for our students to become adaptable, effective and ethical users of technology to learn, create, collaborate and communicate.

Our BYOD Mission

- To embed digital technologies in all curriculum areas using appropriate pedagogies
- To provide connected learning beyond the school
- To give students and teachers the appropriate ICT and multi-literacy skills for future learning and teaching
- To support Staff in their own professional learning to enable them to have the skills and confidence to enhance their teaching and personal work organisation
- To develop students' curiosity and ability to:
  - Think logically and critically
  - Ask questions and solve problems
  - Innovate and create
  - Collaborate and communicate

Our BYOD program aims to prepare our students to excel technologically and to:

Be engaged learners – Supports innovative curriculum planning and implementation. The interactivity of iPad technology provides students with a highly engaging learning experience

Be creative thinkers -There is an excellent range of apps designed to stimulate the Student's creative instincts where virtual and real world creativity can be managed

Be problem solvers - Powerful apps mean students just don't consume content, they create it and are able to find their own way to problem solve and engage with it

Be connected global citizens - Supports the initiating of global communication and collaboration

Be independent and self-directed learners – Provides students with personal, portable devices to access learning at a time, in a place and at a pace, which supports their learning needs

Be social collaborators - Enables students to research, to access information and to connect with others for communication and collaboration

Why the iPad?

Information Technology is the single, most rapidly changing and growing industry in the world. Every day, new technology is developed while old technologies are retired or improved. It is for this reason we have chosen the iPad. We believe this device goes hand in hand to support mobile learning and increase students' flexibility and exposure to ICT, better preparing them for job opportunities in the 21st century.

Students will be continuing to learn more about the iPad operating system:

- Downloading and using a range of apps
- Accessing the wireless network
- Managing their work - saving and storing
- Collaborating with others
- Creating and publishing their learning

They will also be learning about responsible care and use:
- Caring for the iPad and ensuring it is charged and ready to use each day
- Accessing the internet and apps in a responsible and timely manner

One to one access to technology enables students and teachers to choose from a wider variety of tools at any given time. Together decisions will be made about the most effective way that students can craft their work and create, showcase and share their learning with others. At different times this will include the use of books and pencils, posters and keynote presentations and iMovie opportunities - other tools we will discover together.

Our classrooms are more connected to students' lives and the digital world in which we live. As a result, learning becomes student driven and personalised. One to one devices also give teachers the opportunity to plan experiences for their students to apply and broaden the skills and knowledge they have developed in the early years of primary school. Students have at their fingertips, access to one of the most effective tools to bring the real world into the classroom.

Teaching & Assessing 21st Century Skills

Ways of Thinking	Ways of Working	Tools for Working	Skills for Living in the World
Creativity & Innovation Critical Thinking Problem Solving Decision Making Learning to Learn	Communication Collaboration & Teamwork Prioritise, organise & plan projects	ICT Assess & Evaluating (Information Literacy) Using ICT tools ethically ICT tools	Local Awareness Global Awareness Career & Life Skills Personal & Social Resonsibility

Bring Your Own Device (BYOD)

In 2023 families of students in Years 4, 5 and 6 are asked to provide a full-sized Apple iPad for use at school and, as an opt in option, at home. The iPad will allow students to access the Internet, email, electronic books and a wealth of online tools and resources. It will support a range of learning activities where students collaborate, create knowledge, problem solve and think critically. Students will be able to produce movies, animations, podcasts and other multimedia products. The portability, long battery life, ease-of-use, its instant-on technology and wealth of educational apps make it an ideal device to support teaching and learning.

What type of Device is Needed?

We are recommending parents to purchase a full-sized iPad with at least 32 GB (or higher) of storage, especially for storage of music, video and photograph collections. We would like families to purchase the WiFi only model (without cellular or 3G mobile network capabilities).

Purchasing an iPad

https://www.jbeducation.com.au/byod
The login code for Bellbrae parents is: Bellbrae2023

Protective Case

You will need a suitable case for your iPad. You can purchase cases from most retail outlets including Big W, Target, Kmart, Myers, David Jones, JBs and Dick Smiths Electrical; or they can be ordered from the Apple Store. Students are expected to keep their iPad in the case at all times.
You can choose the case you would like to purchase for your iPad. Ensure that it good quality and will protect the iPad. Belkin, Tech21, and Speck are some of the well-known companies that make good quality iPad cases.

iPad Storage

iPads will be stored at school in a secure storage room. Students will store and charge their iPads ready for learning each day. If families would like students to have access to their iPad at home they must opt out of storing the iPad at school.

For families who opt out of the school storage option, students may take their iPad home each day to be charged or for use at home. Students are not to use their iPads while travelling on the bus to and from school.

Insurance, Expert Service and Support

Because the iPad will belong to the family, it will be the family's responsibility to insure the iPad if it is lost or damaged. It is recommended that families consider including the iPad in their home contents insurance.

AppleCare+ for iPad provides up to two years of expert telephone technical support and additional hardware coverage from Apple1, including up to two incidents of accidental damage coverage, each subject to a A$65 service fee. This cover does not include lost or theft. More information can be accessed at:
https://www.apple.com/legal/sales-support/applecare/applecareplus/docs/applecareplus_au_tc.html

e-Security

Appropriate use of the internet within the school network is closely monitored by a filtering system that allows for inappropriate content to be blocked. Remote desktop searches allow for the monitoring of web browser histories to ensure inappropriate use of the internet is detected. Random checks will occur.
Any inappropriate use of the internet is unacceptable and is subject to disciplinary action, with possible exclusion from the program. If a student is downloading excessive amounts of data parents will be informed.

Resources and information for parents is available at:
http://www.cybersmart.gov.au
www.amf.org.au/eSmarthomes
www.netalert.net.au

Technical support

The school employs an IT technician to support the 1 to 1 iPad program at school. Students will seek technical support through their classroom teacher.

All warranty issues are to be addressed through individual suppliers. Parents are also encouraged to purchase Apple Care Plus (please see insurance section)

Personalisation

Guidelines for the personalisation of the iPad will be provided by the classroom teacher at the beginning of the year.

Internet at Home

Families that choose to opt out of our school storage option may decide to provide broadband internet connection. This is a family responsibility. The school will not be able to provide home set up assistance.

Access to Apps and Digital Content

While the iPad is a personal device, it will be the students' tool to assist them in their learning. We anticipate students will choose from a selection of Apps that they prefer for many of the basic uses of the device. Students are encouraged to try out and use different Apps. Part of the learning involved in the use of the iPad, is in the literacy of technical choice. Students will learn how to select the best App for a given task. The best App will be the one that best meets their needs at the time. Naturally, subject teachers will also specify Apps that best meet their curriculum needs. A list of school-required Apps can be found on the following page.

- All iPads must contain the school-required apps.
- Any software added at home must be licensed and G rated.
- If the iPad needs to be synced or updated the school takes no responsibility for lost files or software. These will need to be restored at home.
- Pirated software or media will be seen as a breach of the agreement with the school and the device may be re-imaged as a result.
- Jail broken iPads will not be supported by the school.

Family Sharing and Apple IDs for Students under 13 years of age

Family Sharing allows you to create an Apple IDs for children under the age of 13. Apple IDs allows your child to participate in Family Sharing and use other Apple services such as iCloud, iMessage, FaceTime, and Game Centre.

To participate in Family Sharing, all family members must have their own Apple ID. Children under 13 can't create an Apple ID on their own. However, as a parent or legal guardian, the family organiser can provide verified parental consent for a child to have their own Apple ID and then create it on the child's behalf.
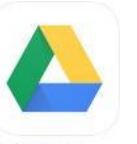
When you create an Apple ID for a child, it will be added to your family group automatically. Please visit https://www.apple.com/au/ios/whats-new/family- sharing/ for more information and the user guide on how to set up family sharing on your iPad.

BELLBRAE PRIMARY SCHOOL BYOD PROGRAM 2023 – APPS

Dear Parents,

Below is a list of iPad Apps we will be using extensively next year. We would like you to please install the Apps on your child's iPad. The majority of them are free, however, there are some that require purchasing. Out of the purchased Apps we strongly recommend Book Creator as it is used the most.

Showbie – Paperless... Education **Showbie**	Seesaw: The Learning Journal Education **SeeSaw**	Popplet Lite Productivity **Popplet**	Mathletics Student Education **Mathletics**	Pic Collage for Kids - the best... Education **Pic Collage**	Google Drive - free online... Productivity **Google Drive**	Shadow Puppet Edu Education **Shadow**	Slideidea - Make Your Presentati... Productivity **Slideidea**
POP - Prototyping on... Education **Prototype on**	Haiku Deck Presentation an... Productivity **Haiku**	LEGO® Movie Maker Entertainment **Lego Movie Maker**	VideoFX Live Photo & Video **Video FX**	Times Table Trainer Education **Times Table Trainer**	Educreations Interactive... Education **Educreations**	Hopscotch: Make games! Learn to... Education **Hopscotch**	Adobe Spark Video - Easily... Productivity **Adobe**
RWT Timeline Education **Timeline**	The following three Apps are not free but we strongly recommend that you purchase them. **Book Creator** is a powerful App that allows students to show their learning in a unique way and also publish their writing. **Explain Everything** is another App that allows students to explain and demonstrate their understandings. **Green Screen** allows students to have the option to use our school's green screen to make creative videos. Prices for these Apps change all the time but will roughly be around $17.00 for all three.			Book Creator for iPad - create an... Education **Book Creator**	Explain Everything™... Education **Explain Everything**	Green Screen by Do Ink Education **Green Screen**	

As an introduction to using iPads at Bellbrae Primary School, our students will investigate and explore being a positive cybercitizen in Term 1. This will allow us to set high expectations of iPad usage as a learning tool and be responsible users of technology. To compliment this unit of learning we will need you to download an iBook called "Digital Literacy and Citizenship Grades 3-5 Student Book" (Free). This can be done easily either from iTunes on your computer and then synced to the iPad or search "Digital Literacy and Citizenship Grades 3-5 Student Book "or in your iBooks App.
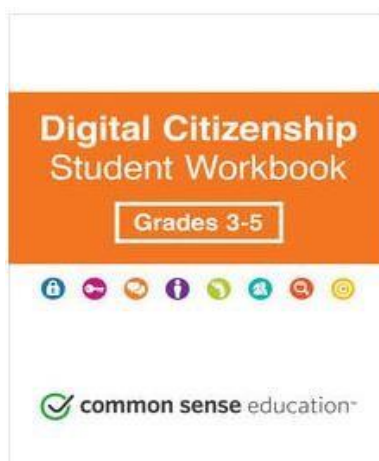
Discipline and Consequence of Misuse at School

Any non-educational games, which are played in class without permission of theteacher, will be given a warning. If the game is played again, the game will be deleted from the iPad and a note given to parents (N.B. The game will not be deleted from the iTunes account).

Creating Responsible Digital Citizens

At the beginning of each year, all grade levels will involved in a cyber education program that will provide students with skills and strategies to be 'cyber smart'.

Caring for your iPad

Caring for the iPad screen

The screen is made out of glass but it has a special oleophobic coating in order to protect it from fingerprints. Officially, it means that it's oil resistant. It is important to take good care of the screen to get the most out of the coating. Here are some ways to protect your iPad screen.

- Don't drop it on hard surfaces. It is glass and it can break.

- Clean the screen with a soft, slightly damp, lint-free cloth.

- Do not clean it with window cleaners, glass cleaners, aerosol sprays, abrasives, or alcohol.

- You can also use a screen protector. These are not for everyone but they do work for the care of the iPad screen.

Caring for your batteries

Part of caring for your iPad means caring for the batteries. The batteries in your iPad are lithium polymer (rechargeable) and they will eventually wear out. It will take a long time before that happens, but there are some things you can do to care for your batteries and get the most out of them.

- Make sure you keep up on the latest iPad updates. This sounds odd but Apple will sometimes make adjustments to software, which helps with drain on resources and battery life.

- Go through one charge cycle per month. To do this all you have to do is charge the iPad to 100% and then run it completely out.

Parental Controls

iPads do have the parental controls which will allow you prevent access to featureswhich you do not wish your child to have access to.
Please visit the following website that will assist you through this process.
http://support.apple.com/kb/HT4213?viewlocale=en_US&locale=en_US

iPads at Home

For those families that opt out of the school's storage option, it is expected that students take the iPads home and bring them to school each day fully charged.

We recommend the following for parents and guardians:

- The iPad should be used in an open area, where it can be visually monitored.
- Invite your child(ren) to show you what apps and tools they have been using.
- Restrict access to the device if it is not being used in an appropriate manner.

Frequently Asked Questions

Q: What happens if the iPad is damaged or stolen?

A: Because the iPad will belong to the family it will be the family's responsibility to insure the iPad if it is lost. It is recommended that families consider including the iPad in their home contents insurance.

The apple store also provides insurance called Apple Care Plus. AppleCare+ for iPad provides up to two years of expert telephone technical support and additional hardware coverage from Apple, including up to two incidents of accidental damage coverage, each subject to a A$65 service fee. The cost of AppleCare+ is $120 for 2 years. The cover does not include if the device is stolen.

It is the student's responsibility to put their iPad into their designated spot in their classroom. It is the student's responsibility to look after the device before and after school.

Q: Is a credit card number required for an Apple ID?

A: You will need to enter your credit card details via iTunes through a secure site. You will do this initially when setting up your family sharing account. Your child will not have access or be able to make purchases without your consent. Please see the Family Sharing Section of this booklet for more information.

Q: Will introducing iPads mean there's less time spent learning to write with pens and pencils?

A: No, technology will never replace traditional teaching. Traditional pen and paper writing is as important as it ever was. There are some iPad applications that actually enhance traditional pen and paper writing, which would be used to complement more traditional approaches to learning.

Q: How often will the children use their iPads?

A: iPads will be used in many classroom activities whenever they may offer additional learning opportunities for the children. The 1:1 iPad program will not replace our traditional curriculum. But rather, the technology will be used to enhance and improve student learning and development.

Q: Why do we need iPads?

A: iPad technology when used in education has been shown to increase student engagement and offer significant learning benefits to primary school children of all ages. Our school's approach to primary education is built on a strong inclusive approach to learning across all age-groups. Our philosophy of developmental learning and multi-age structure acknowledges that children are at varying levels of development that is not determined by their age. Children in all years should be provided with the opportunity to benefit from the 1:1 iPad program.

Effective iPad usage at Bellbrae PrimarySchool

As Bellbrae Primary School prides itself on using iPads as effective learning tools it is important to consider the ways in which teacher practice has shifted to enhance learning experiences. Below is a representation of the SAMR model which shows different levels of integration of technology in terms of a learning experience. It is important to note that as the model progresses from Substitution to Redefinition so does the deeper level of understanding and creativity. Also, not all tasks will fall underthe Redefinition category as certain tasks can simply be done at a substitution level.
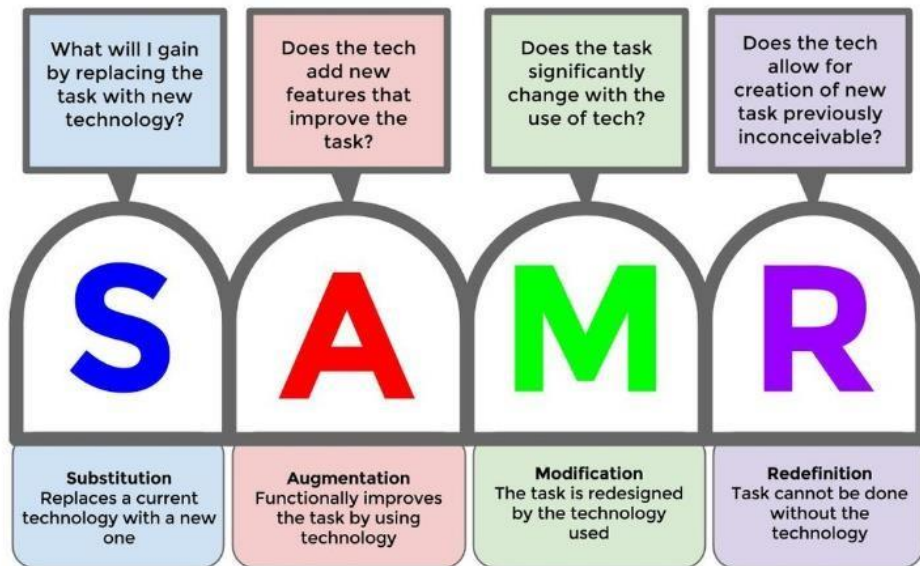
BELLBRAE PRIMARY SCHOOL RECOMMENDATIONS

Guideline	Reasons
- iPads to be securely stored in bags while traveling on buses, riding or walking home from school, this includes before and after school	- Inability to supervise possible exposure to inappropriate Apps, games or websites.
- We advise to adhere to social media age restrictions	- Abide by laws and terms and conditions of particular Apps and websites
- No games during school time (unless teacher directed)	- iPad is seen as a learning tool
- Encourage parents to look at reviews and educate themselves of Apps, games and websites students are using	- It is vital parents have a conversation about the online experiences their children are experiencing
- Online Social features are turned off on all Apps	- Restrict online social connections to primary school students who need further education regarding positive and appropriate usage
- No messaging at school between friends or parents of students	- Adhere to proper communication protocols at school via office, teachers and school diaries.
- No messaging at home between friends	- Encourage face to face communication
- Screen time usage should not exceed recommended screen exposure times. (see Links Page)	- Research suggests it is unhealthy to exceed daily usage times
- Students are educated by the whole community to create positive cybercitizens and social etiquette.	- Strengthening the education of positive online usage should be a priority of all community members

Policy/User Agreement

An iPad use policy/agreement will be distributed to students at the beginning of 2023. This will be explained in class and will need to be signed by both students and parents.